



RENTAL APPLICATION

PROPERTY ADDRESS: \_\_\_\_\_

DESIRED MOVE-IN DATE: \_\_\_\_\_

APPLICANT

NAME \_\_\_\_\_ SS# \_\_\_\_\_ PH# \_\_\_\_\_

CURRENT ADDRESS \_\_\_\_\_ YRS \_\_\_\_\_

AGE (OR DATE OF BIRTH) \_\_\_\_\_ OWN OR RENT \_\_\_\_\_ MONTHLY AMT. \$ \_\_\_\_\_

CURRENT LANDLORD/MORT. CO. \_\_\_\_\_ PH# \_\_\_\_\_

EMAIL \_\_\_\_\_ REASON FOR MOVE \_\_\_\_\_

PLACE OF EMPLOYMENT \_\_\_\_\_ POSITION \_\_\_\_\_ PH# \_\_\_\_\_

NAME & ADDRESS OF EMPLOYER \_\_\_\_\_

LENGTH OF EMPLOYMENT \_\_\_\_\_ SALARY/YR \$ \_\_\_\_\_ OVERTIME (Y/N)? \_\_\_\_\_ \$ \_\_\_\_\_

NAME OF SUPERVISOR \_\_\_\_\_ PH# \_\_\_\_\_

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CO-APPLICANT

NAME \_\_\_\_\_ SS# \_\_\_\_\_ PH# \_\_\_\_\_

CURRENT ADDRESS \_\_\_\_\_ YRS \_\_\_\_\_

AGE (OR DATE OF BIRTH) \_\_\_\_\_ OWN OR RENT \_\_\_\_\_ MONTHLY AMT. \$ \_\_\_\_\_

CURRENT LANDLORD/MORT. CO. \_\_\_\_\_ PH# \_\_\_\_\_

EMAIL \_\_\_\_\_ REASON FOR MOVE \_\_\_\_\_

PLACE OF EMPLOYMENT \_\_\_\_\_ POSITION \_\_\_\_\_ PH# \_\_\_\_\_

NAME & ADDRESS OF EMPLOYER \_\_\_\_\_

LENGTH OF EMPLOYMENT \_\_\_\_\_ SALARY/YR \$ \_\_\_\_\_ OVERTIME (Y/N)? \_\_\_\_\_ \$ \_\_\_\_\_

NAME OF SUPERVISOR \_\_\_\_\_ PH# \_\_\_\_\_

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#OF CHILDREN \_\_\_\_\_ AGES \_\_\_\_\_ NAMES \_\_\_\_\_

ANY OTHER DEPENDENTS OR OCCUPANTS? \_\_\_\_\_ NAMES \_\_\_\_\_

AUTOS: MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YEAR \_\_\_\_\_ TAG# \_\_\_\_\_

ANY PETS? \_\_\_\_\_ (YES OR NO REQUIRED) TYPE \_\_\_\_\_ WEIGHT \_\_\_\_\_

ANY JUDEGMENTS OR LAWSUITS \_\_\_\_\_ (YES OR NO REQUIRED) AMOUNT \$ \_\_\_\_\_

HAVE YOU EVER BEEN ARRESTED OR CONVICTED \_\_\_\_\_ (YES OR NO REQUIRED) WHY? \_\_\_\_\_  
(PLEASE ANSWER FOR BOTH APPLICANT AND CO-APPLICANT, ATTACH SEPARATE SHEET IF NECESSARY)

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BANKING AND CREDIT REFERENCES:

CHECKING \$ \_\_\_\_\_ BANK \_\_\_\_\_ ACCT# \_\_\_\_\_ PH# \_\_\_\_\_

SAVINGS \$ \_\_\_\_\_ BANK \_\_\_\_\_ ACCT# \_\_\_\_\_ PH# \_\_\_\_\_

LOANS \$ \_\_\_\_\_ BANK \_\_\_\_\_ ACCT# \_\_\_\_\_ PH# \_\_\_\_\_

AUTO LOANS: MONTHLY PMT \$ \_\_\_\_\_ APPROX BAL. DUE \$ \_\_\_\_\_ # YRS \_\_\_\_\_

ANY ALIMONY PAID \$ \_\_\_\_\_ OR REC'D \$ \_\_\_\_\_ CHILD SUPPOR PAID \$ \_\_\_\_\_ OR REC'D \$ \_\_\_\_\_

REFERENCES: NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PH# \_\_\_\_\_

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PH# \_\_\_\_\_

IS ANY APPLICANT IN THE MILITARY? (MUST CIRCLE ONE) YES NO

AUTHORIZATION

THIS INFORMATION IS PRESENTED WITH THE UNDERSTANDING THAT IT WILL BE USED TO BASE THE ACCEPTANCE OR DENIAL OF A LEASE/CONTRACT BY THE AGENT AND/OR LANDLORD/OWNER. I/WE THE UNDERSIGNED, CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE, AND COMPLETE TO THE BEST OF OUR KNOWLEDGE. I/WE HEREBY AUTHORIZE MANAGEMENT TO VERIFY ANY/ALL INFORMATION LISTED.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CO-APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

RENTAL APPLICATION

This application consists of pages 1 and 2. The truth of the information contained herein is essential, and if the owner and/or agent deems any answer or statement given to be false or misleading, it shall be considered that any lease granted by virtue of this application may be cancelled at the option of the owner and/or agent.

It is understood that the premises applied for are to be used as a residential dwelling, and occupied by not more than the number of persons listed on this application; and that the occupancy is subject to possession being delivered by the present occupant. Occupancy of single family residences shall conform with applicable zoning laws. Any and all personal property placed in subject premises shall be at the applicant's risk.

A separate thirty dollar (\$30.00) credit check fee, per applicant, must accompany this application. This fee is non-refundable, unless a credit check is not ordered. The credit check may take up to five working days to complete, **after** it is received by Clagett Residential Management, LLC.

The applicant shall deposit with Clagett Residential Management, LLC., a sum equal to the first months' rent as consideration for holding of the property in question during the time of the credit check\*. Should the application be approved and accepted by the owner and/or agent, this sum shall be credited as payment for the first months' rent. If, after approval and acceptance of this application by the owner and/or agent, the applicant fails to execute a lease in accordance with the terms of this application, the owner and/or agent may retain that portion of the sum expended for expenses arising out of the application; including, but not limited to, lost rental income, cost of re-advertising, agent's commission, and a reasonable processing fee.

If within fifteen (15) days of the first of the following actions to occur, the tenant occupancy **OR** signing a lease, the tenant decides to terminate the tenancy; the landlord may also retain that portion of the fee which represents the loss of rent, if any, resulting from the tenant's action.

A SECURITY DEPOSIT equal to the full months' rent is due and payable on or before the effective date of the lease. This security deposit is payable to the owner if they are managing the property, or to Clagett Residential Management, LLC., if they are managing the property.

I/WE hereby authorize the person or firm, to whom this application is made, or any credit bureau or other investigative agency employed by such person, to investigate and report on the references herein listed or statement or other data obtained from me, or from any other person, pertaining to my credit, employment, rent history, and financial responsibility.

I/WE hereby certify that the information given in this application is true to the best of my/our knowledge, and that I/WE have not knowingly withheld any fact or circumstance which could, if disclosed, effect my/our application unfavorably.

Be certain that you have completed the accompanying page of this application in its entirety. Attach checks for the first months' rent and a credit fee of thirty dollars (\$30.00)\*, per applicant, to this application. Ensure checks are made payable to Clagett Residential Management, LLC.

\*This deposit is made with the clear understanding that this application includes ALL prospective tenant(s), and is subject to the approval and acceptance by the property owner and/or agent.

\_\_\_\_\_  
APPLICANT'S SIGNATURE DATE

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RENTAL AGENT'S SIGNATURE DATE

\_\_\_\_\_  
APPLICANT'S SIGNATURE DATE